



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT COLLEGE, CHITTUR
• Name of the Head of the institution	Dr. V K ANURADHA
• Designation	PRINCIPAL - SPECIAL GRADE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04923222347
• Mobile no	9447027136
• Registered e-mail	gccprincipal@gmail.com
• Alternate e-mail	gccprincipal@chitturcollege.ac.in
• Address	GOVT COLLEGE CHITTUR, PALAKKAD
• City/Town	PALAKKAD
• State/UT	KERALA
• Pin Code	678104
2.Institutional status	

• Affiliated /Constituent	AFFILIATED																		
• Type of Institution	Co-education																		
• Location	Rural																		
• Financial Status	UGC 2f and 12 (B)																		
• Name of the Affiliating University	UNIVERSITY OF CALICUT																		
• Name of the IQAC Coordinator	VIJAYAKRISHNAN M V																		
• Phone No.	04923222347																		
• Alternate phone No.	04923223991																		
• Mobile	9447045991																		
• IQAC e-mail address	iqacgcc2021@gmail.com																		
• Alternate Email address	vijayakrishnanmv03@gmail.com																		
3.Website address (Web link of the AQAR (Previous Academic Year)	https://chitturcollege.ac.in/wp-content/uploads/2022/01/AQAR-2019-2020.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://chitturcollege.ac.in/wp-content/uploads/2022/01/Academic-cum-Examination-Calendar-2021-22.-11.01.2022.pdf																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.79</td> <td>2009</td> <td>29/01/2009</td> <td>28/01/2014</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.01</td> <td>2017</td> <td>02/05/2017</td> <td>01/05/2022</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.79	2009	29/01/2009	28/01/2014	Cycle 2	A	3.01	2017	02/05/2017	01/05/2022	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	2.79	2009	29/01/2009	28/01/2014														
Cycle 2	A	3.01	2017	02/05/2017	01/05/2022														
6.Date of Establishment of IQAC	05/06/2014																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. COLLEGE CHITTUR	DCE	KSCSTE	2020	7000
GOVT. COLLEGE CHITTUR	DCE	DOECC	2020	649440
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		2		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
Distributed Smart phones to needy students for access to online learning, with financial contribution from teaching faculty				
Inauguration of new academic block in the campus on December 2020				
Weekly report of online classes with details, including attendance and online platform used, sent to the Directorate of Collegiate Education				
BA Programme in English Language and Literature was started on 1-3-2020				
A new seminar hall named the Mahatma Gandhi Hall was inaugurated on 7-9-2020				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				
Plan of Action	Achievements/Outcomes			
1. Aid to needy Students with respect to the pandemic situation	Provided necessary digital devices to needy students for use with online classes during the pandemic situation			

2. Monitoring efficient conduct of online classes	Collected and summarized detailed reports of online classes taken by faculty members in the Departments on a weekly basis. Regularly submitted report of online classes to the Directorate of Collegiate Education
3. Construction of new Academic block	The New Academic block was completed and inaugurated online by Hon'ble Minister for Higher Education. The block started functioning with four PG Departments
4. Covid cell in the College	A Covid Cell was started in the Campus with support from the Municipality which ensured the conduct of academic activities in the campus in compliance with the Covid norms issued by the Government
5. Introduction of new Programmes	The BA Programme in English Language and Literature was started on 1-3-2020

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE COUNCIL	25/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	27/02/2022

15. Multidisciplinary / interdisciplinary

The Institution offers programmes at undergraduate, post graduate, M.Phil and research levels. The focuss is primalrily on traditional courses but the College has research facilities on rare courses such as Music. Many Departments offer courses that are of an interdisciplinary character. Many of these courses are provided by Language Departmetns such as English, Malayalam and Tamil. The Institution also offers audit courses on Disastor management and environmental ethics that are multidisciplinary in character. Students are provided oppotunity to understand the interdisciplinary nature of courses and their importance in the scenario of contemporary education

16. Academic bank of credits (ABC):

The Institution is affiliated to the University of Calicut and as yet, no guidelines have been issued by the University regarding the adoption of the Academic Bank of Credits System

17.Skill development:

The Institution is a sub -centre for the Centre for Contiuing Education, Kerala which offers skill development courses such as Diploma in Computer Applications with Certificates issued by the Central Government. The Institute also offers skill development courses under the ASAP (Additional Skill Acquisition Programme) of the Government of Kerala

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution has Departments of Tamil and Music which provide aspects of Indain languages and culture to students. The Department of Tamil has research facilities and offers M. Phil, Post graduate as well as Undergraduate programmes. The Department of Music also is recognized as a research centre under the University if Calicut and offers Post graduate and Undergraduate programmes.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institution is affiliated to the University of Calicut which has implemented the Outcome Based System. All programmes offered by the Institution, both undergraduate as well as post graduate, has syllabi based on OBE scheme implemented from 2019 onwards.

20.Distance education/online education:

The Institution offers programmes under the distance education scheme of the University of Calicut and is an examination centre for conduct of examinations under distance education scheme. At present, the College has an LMS portal provided by the State Government and steps are ongoing to implement this into a fully functional mode of imparting education.

Extended Profile**1.Programme**

1.1

Number of courses offered by the institution across all programs during the year

488

File Description

Documents

Data Template

[View File](#)**2.Student**

2.1

1583

Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2		
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		755
File Description	Documents	
Data Template	View File	
2.3		
Number of outgoing/ final year students during the year		452
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		
Number of full time teachers during the year		95
File Description	Documents	
Data Template	View File	
3.2		
Number of sanctioned posts during the year		0
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		
Total number of Classrooms and Seminar halls		103
4.2		
Total expenditure excluding salary during the year (INR in lakhs)		32.80932
4.3		
Total number of computers on campus for academic purposes		103

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college of the University of Calicut, the curriculum is designed by an academic body and some of our faculties are members of these bodies. The college has an academic calendar and is providing relevant information regarding the syllabus, time schedule of examinations, co- curricular activities, examination pattern and scheme of examinations. A maximum number of open courses and elective courses are offered to the students as part of the syllabus. For PG courses, the maximum number of elective subjects and project work is implemented and thus maximum possible flexibility is offered under the CUCBSS. The university has revised the course curriculum by introducing audit courses which are Interdisciplinary in character (intellectual property rights, environmental studies, disaster management, gender equality etc). It provides students with an opportunity to expose themselves to disciplines of contemporary and practical relevance. In addition to the teaching-learning process, field study, visits to industrial or research places are essential. With the help of WWS, SSP, ASAP programmes students are able to achieve their goals.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://chitturcollege.ac.in/academic-calendar/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated under University of Calicut which publishes academic calendar for each year. The institution also develops its own academic schedule to bring more regularity to the internal working which is prepared by the IQAC and is in conformity with that published by the University. The academic calendar and academic schedule provides a roadmap for the effective functioning of the college. The college strictly adheres to the dates posted in the calendar. The calendar includes the dates for internal examinations to be conducted as per the curriculum, preparation and publishing of APC and internal marks. The internal evaluation and assesment are done as per the instructions in the calender and the results are published at the end of each semester. The attendance of the students are also taken into consideration in the internal grades and attendance registers are kept in each

Department. Grievances regarding internal grades are addressed first at the Department level grievance redressal committees and if needed, at the College level. To attain maximum transparency for the process, signatures of students are obtained in the internal grade sheets before uploading to the University website and signed copies of the internal grades are kept in each Department.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://chitturcollege.ac.in/wp-content/uploads/2022/03/Academic-Calendar-2020-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	No File Uploaded

Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The institution has ED club, Film club, women cell, bhoomithra sena, etc. Activities of Career guidance cell, equal opportunity cell, NSS and NCC with active participation of the students assist the institution in making the students reach out to the public as dedicated citizens. Before every activity, detailed interactions with the students were conducted and incorporated their viewpoints into the decisions made by authority. Thus we ensure the participation of the Students Union and students in activities ranging from admission to the maintenance of discipline in the college. In addition, every department has a department association, exclusively run by students and whose office bearers are elected by students, with a view to organize academic and cultural programmes. However, due to the Pandemic situation, the activities were reduced to a minimum.</p>	
File Description	Documents

Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

592

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://chitturcollege.ac.in/feedback-report-2020/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File

Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://chitturcollege.ac.in/feedback-report-2020/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

677

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

369

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students enrolled in each programme are provided an induction programme at the start of the academic year soon after the admission are closed. They are informed about the various curricular as well as extracurricular programmes conducted in the Institution and are encouraged to be part of any such activities according to their choice and interest. The learning level of the students are assessed by different methods such as face - to face interaction with mentor, written tests or group discussions at the

Departmental level. Each Department devises its own strategies for the assesment of students enrolled for the particular programme. Steps are taken at the Department level through tutors and mentors to provide required support for slow learners. At the institutional level, remedial classes are provided to need students by deputing faculty members for such sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1583	95

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Tutorial system - A tutor is assigned to each class and is monitored by a tutorial committee. Tutorial classes are conducted and records are maintained to monitor the progress of the students. Counselling cell- An external counselor is appointed and is regularly interacting with students. WWS- The internal and external mentors of the WWS programme give career guidance to the students. Also provides an opportunity to interact with experts and visit various industries. Further, the Career Guidance Cell updates students on the changing job scenario and organizes training sessions on soft skills and interview techniques with a view to preparing students. SSP - In SSP, weak students are identified on the basis of their marks and are given special attention. An attempt is made to boost their academic performance through peer group learning and provision of learning materials. SSP provides personalised additional support in academics to slow learners through tutorials, external mentoring etc. ASAP- In this programme students get employable skills. The programme offers general training in soft skills, IT and other vocational areas like Financial Advisory and Marketing Services. Students of all programmes are required to carry out project work in thier respective fields. This provides them a very efficient oppotunity to learn and apply research methodology and helps in inculcating scientific aptitude and research mentality in students

File Description	Documents
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Upload any additional information	No File Uploaded
Link for additional information	https://chitturcollege.ac.in/tutorial-system/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

• All departments are having multimedia projectors and smart boards and teachers are using them as far as possible • The students have access to internet both in their departments and in the internet lab. • Library service of the college is mostly digitalized with KOHA software and students are becoming familiar with the same. • Students are encouraged to use online resources for keeping touch with the latest developments in their fields of interest. • All students are given access to e-journals through the Inflibnet. • The students are advised for power point presentation and they are becoming familiar with the ICT facilities. • The laboratories in the departments are well equipped to meet the requirements of the syllabus.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

612

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal examinations, seminar presentations, viva and class performance are part of the continuous evaluation process. At least two internal tests are conducted each semester to evaluate the progress of students. Marks are published after each exam and students who have fared poorly are given more attempts for improving themselves. The internal tests are conducted as per the academic schedule published by the IQAC. The attendance percentage of students is also taken into account and Attendance registers are kept in each Department for each batch and dip in attendance percentage are communicated to the student concerned. The class performance of students are evaluated through their interaction with the teachers and their level of punctuality as well as the interest shown in the subject of interest. Assignment topics are given in the class and sufficient time is allotted for library reference and preparation. The assignments submitted are evaluated to find out the level of comprehension and writing skills of the students. Students are encouraged to use ICT tools such as powerpoint presentations. The pandemic situation has affected the

effectiveness of classroom teaching. LMS platforms have been effectively used.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All grievances of students in relation to their internal assessment is dealt with in a transparent manner. There are Department level grievance cells and a grievance cell at the institutional level. The internal marks of students are published regularly and ample time is given for the students to report any grievance concerned with the internal marks. The class performance of the student, the marks obtained in internal test, seminar presentations and assignment works are considered in the internal marks. At least two internal tests are conducted each semester. The grievance redressal process works at different levels. Once the internal marks are published, any student with grievance can consult the faculty concerned and discuss the problem. In case of any dissatisfaction, the Department level committee consisting of the Head of the Department, the tutor and the faculty in charge will hold a meeting and discuss the issue. If need arises, the matter is reported to the grievance redressal cell of the institute. In case of grievances regarding the examinations conducted by the University, the complaint from the student is communicated to the University authorities through proper channel.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All programmes offered by the Departments of the Institute are in accordance with the Outcome Based Education approach as envisaged by the UGC. Each programme has programme specific outcomes and each course in such a programme has course outcomes. The relevance of these are communicated effectively to students and their importance in the syllabus is emphasized. Complete details of all programmes including their programme outcomes, programme specific outcomes and course outcomes are displayed in the Institute website and displayed outside each Department. Students are also given detailed explanations of these outcomes by the tutors in the beginning weeks of their UG and PG programmes. Some

Departments offer bridge courses for effectively communicating the outcomes and thier importance to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://chitturcollege.ac.in/programme-specific-outcome-and-course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute offers UG and PG programmes with syllabi based on the Outcome Based Education system with definite programme outcomes, programme specific outcomes and course outcomes. The attainment of outcomes are based on the continuous evaluation procedure involving class tests, seminars and assignments as well as on the results of the xternal examination conducted by the University. The participation and merits achieved in co - curricular activities are also considered in evaluating the attainment of outcomes. Remedial measures are taken at varous levels for bettering the achievements. The conicnuous monitoring of research activites by research scholars are also undertaken to ensure good results.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://chitturcollege.ac.in/programme-specific-outcome-and-course-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

500

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File

Upload any additional information	No File Uploaded
Paste link for the annual report	https://chitturcollege.ac.in/annual-report-2020-2021/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://chitturcollege.ac.in/wp-content/uploads/2022/12/SSS-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2780000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has 5 research Departments namely Geography, Mathematics, Music, Philosophy and Tamil. The faculty members are encouraged to participate actively in research activities and a healthy number of research publications are obtained as output each year. Several faculty members have undertaken research projects and most of these have been completed successfully. The pandemic situation has affected the allotment of funds for the current academic year but more impetus will be given to research activities in future. There are 12 faculty members who are recognized as research guides and currently, there are 20 research scholars under their guidance. The faculty members are actively participating in spreading knowledge and research aptitude. Many faculty members are invited as subject experts in seminars at State and National levels and several faculties have paper presentations to their credit. One faculty member has a research project funded by the Department of Science and Technology, at present.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://chitturcollege.ac.in/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded

List of workshops/seminars during last 5 years (Data Template)	View File
3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
0	
File Description	Documents
URL to the research page on HEI website	https://chitturcollege.ac.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
11	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
3	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS and NCC units of the College are actively involved in extension activities and thus in bringing the benefits of higher education to all sections of society. The College had conducted several programmes beneficial to the general public and especially to nearby schools, such as the programmes "Sasthrayan" and "Sasthrapatham" which exhibited the potential of the Institute to the layman and also provided an opportunity for school students, particularly high school students and from the plus two level, to get a glimpse of the potential of higher education in the state. However, the pandemic situation placed severe restrictions on giving direct opportunity as before and so, most of the programmes had to be conducted in online mode as online classes, online sessions and as webinars. The NSS and NCC units conducted programmes on special days like Independence day, National Polio day, national Youth day and so on and also conducted special webinars on life skill development, road safety awareness etc. Within the restrictions set by the COVID situation, students also conducted visits to nearby hospitals and police station and took part in activities like cleaning the premises and conducting awareness programmes

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/nss-previous-year/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh

Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

564

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms and seminar halls: The College has over 100 classrooms and seminars halls and several of these are enabled with ICT facilities. A new semianr hall, named MG Hall has been conctructed the current academic year with well equipped audio and visual systems for seminars. The hall has a capacity of more than 250. In addition to this, there are 4 Gallery classrooms for taking classes relating to common courses such as English.

Library:and information centre: The College has a well maintained Library and Information Centre with a large collection of books, including some rare editions. The Library is provided with a separate building and R FID system has been implemented.

Laboratories: The Departments of Science including Physics, Chemistry, Botany, Zoology, Electronics and Geography have well equipped lab facilities with sophisticated instrumentation for UG, PG and research use.

Centralized Computer Centre: This houses adequate number of computer systems. The College has an internet connection with a bandwidth of 10 Mbps. The College Office is also computerized and transactions are done via the DDFS system.

Ground and Swimming Pool: The College has a large Playground for sports purposes and a new swimming pool has been constructed this academic year

File Description	Documents
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Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/college-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for sports and cultural activities. There are two large playgrounds which is used for various kinds of sports activities and for providing training for different types of physical exercises. There is a also a separate space for training in special areas such as Judo and Wrestling. A new swimming pool has been constructed this academic year which are used by students of the College for practice. It is also granted access to students from nearby schools for practice purposes. The students of the College comes out in flying colours in various competetions held at Interuniversity, State and National levels. Every year, the international Yoga day is celebrated by a common gathering of yoga practicing students in an event organized by the NCC unit of the College. The pandemic situation has adversely affected the sports world at all levels but the sports activities of the College has been carried out within these restrictions. The students also take parrt in various cultural activites. The College has a Music Department which has produced artistes of thehighest calibre. The Campus houses a Music concert hall which is used for different cultural programmes and is also used by the students of Music for thier practice in vocal as well as instrumental music.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://chitturcollege.ac.in/swimming-pool/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32.80932

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a separate block for Library and Information Centre. It is equipped with a large collection of books in different subjects and n various formats as well as a very nice collection of journals. There are separate sections within the library building for reference reading, browsing books, reading and internet usage. The Library is automated using Integrated Library Management System. The software used is KOHA version 18.11.02.0000. The Library has access ti the Infilbnet facility and also the National Digital Library facility. The Library is equipped with RF Id technology and about 95 % of the books are RF Tagged. This facilitates easy borrowal and return mechanism. The Library also has the database of all the books in the College, including those in the Library itself and in the other Departments. There are some rare editions of books too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://chitturcollege.ac.in/general-library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded

Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
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4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

629

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has a internet connection with a bandwidth of 10 Mbps. The Library is digitized and automated with KOHA software. The library books are provided with RF ID and steps are taken to implement the same in the ID tags of teaching and non teaching staff and students. This will provide complete automation for the library usage. The computerized sstems for return of RF ID tagged books is already implemented and efforts are taken to provide the same facility for issue of books also. The Koha software enables the user to identify the location of books readily. Users are also provided with inflibnet access and this offers access to a wide range of e - resources. As part of e - Governance policy of the Directorate of Collegiate Education, Government of Kerala, all faculty members are provided with free high speed internet connection in their laptops or through LAN in desktops. Office procedures are well maintained through office automation software and file management system is digitized through the DDFS system. There is a public address system functioning in the College. All Departments have adequate computer facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://chitturcollege.ac.in/centralized-computer-lab/

4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

138.65528

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being a Government institution, the utilization, management and maintainance of the academic and physical facilities of the

College are done by the Government of Kerala. The construction of buildings in the campus are under the supervision of the Public Works Department and Nirmithi Kendra and these are also responsible for their maintainance. The support facilities are maintained by the Electrical wing of the PWD, the Water works Department and the Kerala State Electricity Board. Insitutional requirements are periodicallu submitted to the Government for Approval and sanctioning of funds. In addition, the minor requirements of the College are met with throug hthe College Development Council managed by the District Collector and also from financial contributoins by the Parent Teacher Association of the Institution. Recurring expenditure is met through several non - plan funds of the Government. Purchase of lab and library equipments and books is done throug hthe Plan fund og the Government and the purchase is regulated through the purchase rules. Lab equipoments are usually purchased through the GEM portal. Hostel facilities are provided separately for both boys and girls. A cooperative society is functioning in the College from where students and faculty can obtain necessary items at a subsidized rate.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

96

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	https://chitturcollege.ac.in/nss-previous-year/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
25	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
25	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students'	B. Any 3 of the above

grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

106

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File

Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to engage in various cultural and sports activities through different programmes. The College Union is an elected body of student representatives and forms a governing factor in organizing various cultural and sports related activities in the College. This includes Union inauguration day, sports day, college day and also various activities of different clubs like the film club. The union cabinet, consisting of student members as well as faculty members who are in the positions of student advisor and arts club secretary, meets frequently to discuss the organizing of such programmes and also in discussing various matters related to the student community of the College. The cabinet contains two University Union Counsellors who represent the Union at the University of Calicut. Another important member of the cabinet is the Magazine editor who is a student in charge of the publication of the College Magazine. However, due to the pandemic situation, no union elections were held in the academic year and so there was no elected union to conduct programmes. Also, almost all programmes had to be curtailed in face of the restrictions imposed for public safety.

File Description	Documents
Paste link for additional information	https://chitturcollege.ac.in/college-union/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni which plays an important role in various activities of the College. The College is an Alma Mater to several distinguished personalities in various sections of the society. The Alumni activities include frequent meetings to discuss matters related to the College, the inception of several endowment awards for students qualifying with distinction and also for students performing brilliantly in co - curricular activities such as the NSS and environmental club. The Alumni has contributed immensely to the development of the College and has provided financial support for the construction of the open auditorium named 'Vanajam' in the College campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
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Upload any additional information	No File Uploaded
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GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The vision of hte College is to provide its students a nurturing environment to the acquisition of knowledge and outlook that will enable them to tread the path trodden by great people. The College is decicated to provide quality educatoin to the upliftment of people in rural area like Chittur and has given birth to numerous personalities well known for their contributions in diverse fields of knowledge.

Mission: The mission of the College is to provide a wholesome education in various disciplines and to train the students to approach knowledge with a spirit of enquiry and questioning, rather than a limited aim of memorizing and rote - learning. The College aims to motivate youth in the rural - agrarian environs of the College to pursue higher education and ambitious career goals, with such a pursuit resulting in their all - round development and increased participation in the larger global economy.

The most important decisions pertaining to academic and administrative matters of the Institution are taken by IQAC and College Council, which forms the advisory body to the College Principal. Students are provided guidance in curricular mattersby the Department and in co - curricular areas by varous clubs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College operates at varous levels through a system of bodies constituted for diverse purposes in providing guidance and support to the students, faculty and office staff. The crucial decisions are taken at the highest level by theCollege Council and the IQAC and these are relegated to lower levels so aas to result in participatory management of academic and administrative matters. The decisions taken by the advisory body to the Principal are carried out with support from the various Departments, clubs and cells. The College council consists of all Heads of Departments, the IQAC coordinator, the Office Superintendent and two elected members. The different activites of the College are entrusted to different committees which serve a democratic purpose and decides a framework for all future plans through regular meetings and

discussion. The College Union provides ample support for these activities and the PTA plays a pivotal role by providing financial and administrative support. The overall coordination of all these bodies is effective in directing the progress of the Institution towards the right goal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Council and the IQAC takes due care to ensure that the strategic plan for the development of the Institute is effectively carried out and that the deployment of strategies is successful to a high degree. The College supports the use of ICT tools and steps are taken to implement the LMS system in ensuring that students are provided all possible opportunities for education. The students are also encouraged to participate in online programmes and soft skill development. The faculty members are provided all possible support in carrying out research and in participating in faculty development courses in various Universities across the country. Teachers are provided with the latest technology available within the financial restrictions of a Government institution. The automation and digitization of the College Library ensures that ample opportunity is provided for extra reading for students. The various e - resources like Inlibnet are utilized by the faculty for updating their knowledge and research work. Seminars are conducted regularly by Departments as well as clubs and cells.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. College, Chittur is a Special Grade college under the Directorate of Collegiate Education, govt. of Kerala. The Director of Collegiate Education coordinates the activities of the sector and the College is headed by a special Grade Principal who is assisted in the work by the College Office as well as the College Council. The academic and administrative works of the Institution is coordinated and orchestrated by the College Council consisting of the Principal, the vice - Principal, Heads of all Departments and elected members as well as members from the

College Office. Several clubs and cells work effectively for the smooth conduct of academic and administrative activities of the College. The Internal Quality Assurance Cell, the College PTA, the College Development Committee, various committees like the Purchase committee, the Building Committee, the Examination Committee, Discipline Committee and various cells like Bhoomithra Sena, the Environmental Club, Equal Opportunity Cell and the like work efficiently for the progress of the Institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://chitturcollege.ac.in/wp-content/uploads/2022/12/Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Institution provides welfare schemes, both statutory as well as non statutory, for the Teaching and Non Teaching staff. These include infrastructural facilities, various monetary schemes instituted by the Government, Library and resource facilities, online access to research work such as N - list and infolibnet for teachers and high speed internet facility. All permanent employees are included in the General Provident Fund. Festival Allowances and Festival Bonus is given to employees prior to the Onam festival. Retirement functions are conducted for employees. The college Canteen also provides hygienic and homely food at affordable and reduced rates for staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Teaching faculty of the Institution has to regularly undergo evaluation process by submitting annual performance based appraisal reports indicating the academic and administrative role played by the teachers. These are measured in terms of the academic duties undertaken, positions held in various administrative and academic bodies such as Board of Studies of Universities, Examination work taken, innovative practices pursued, training programmes attended and other accomplishments. The claims made in the appraisal reports are crosschecked by the IWAC team and submitted to the Principal for further action. The placement procedure for teachers are done in accordance with the directives issued by the Directorate of Collegiate Education from time to time. The placement of teachers below the Associate professor level are done at the College itself through a screening committee proceeding and the report is submitted to the Directorate of Collegiate Education. All procedures are carried out by the IQAC team. In the case of placements at the level of Associate professors, the IWAC verifies the reports submitted by the respective teachers and sends it to the DCE for further action. The performance reports and resulting promotions of the non teaching staff are done in accordance with directions laid out by the Kerala Service Rules (KSR) .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a Government institution, the external audit is done by a team appointed by the Directorate of Collegiate Education. This is usually done annually. The last such audit was done in 2018. The main source of funds for the institution are from the State

Government, UGC and other sources like the DST. These funds are audited by auditors from the Office of Audit and Accounts General and also from the Directorate of Collegiate Education. The funds received for the PTA are audited by the PTA auditor and presented at PTA executive meetings. Funds are also received occasionally from the college Alumni also. Internal auditing is done in terms of annual stock verification done by teaching staff themselves with support from the administrative section.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Government organization, the main source of funds for the Institution is the annual allocation of funds under the title Plan Fund for Collegiate Education. These cover a wide area like purchase of books, purchase of lab and library equipments, infrastructural needs, modernization of facilities and also in the construction of buildings and repair as well as maintenance of equipments. The Institution is also granted funds from Central agencies like the UGC, DST (FIST) and RUSA. The college submits proposals annually based on the requirements submitted by the Department heads and once the funds are allocated, these are effectively utilized. Construction and maintenance works of the buildings is monitored by the Building committee. The works are undertaken by the Public Works Department of the Government of Kerala. The funds allocated by the College Development Committee are also utilized for development purposes.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	No File Uploaded
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6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the Govt. College, Chittur is instrumental in planning and implementing several developmental programmes for the Institution. A main activity is the conduction of training programmes for teaching staff as well as students and non teaching staff. The IQAC prepares an academic schedule, in addition to the academic calendar of the University, at the start of the academic year and this is implemented to regulate the academic activities of the college for each semester. The IQAC conducts regular meetings with various clubs and cell conveners and ensures that all curricular and co - curricular activities are conducted smoothly for the benefit of the student community. The IQAC also takes the necessary steps to ensure that the infrastructural and academic facilities of the institute are adequate for usage by the teaching staff. The pandemic situation forced several quality initiatives to be curtailed. The IQAC took steps to undertake a survey to understand the needs of the students in coping with the online mode of teaching imposed by the pandemic situation. The IQAC took steps to mobilize funds from the teaching staff for the purchase of equipments including mobile phones for distribution among the needy students. The placement of teachers was also undertaken by the IQAC and all formal procedures were completed duly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution takes steps to ensure that the academic and infrastructural facility of the teachers and students are in conformity with their needs and requirements. The online mode of teaching for all courses imposed by the pandemic situation was dealt with efficiently through the distribution of necessary equipment to the needy students. Weekly reports of online classes including the total hours spent and the online platform used were sent to the Directorate of Collegiate Education. Training programmes were conducted for teaching staff for the efficient use of internet resources for improving the academic quality of online classes. Steps are taken to implement a Learning Management System in the Institution. Teachers and students are provided access to e resources like Infolibnet and n - list.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women;s cell of the College takes steps for providing gender sensitization awareness among the student community. The student grievance cell and the Internal Compliance Cell (ICC) address complaints from girl students and takes steps to provide timely intervention and help. Jeevani, the Counselling cell of the institution undertakes programmes for promoting hte mental health of students and staff, helping them to tackle and overcome problems. The mentor - mentee system also allows female students to find adequate support in overcoming problematic situations. The College has a ladies Amenities Room with facilities like rest rooms, incinerators and sick rooms for use of girl students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b.	https://chitturcollege.ac.in/icc/

Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>The Institution promotes the idea of a green campus through minimizing of waste generation and taking steps for ensuring waste processing and management facilities in the campus. The NSS unit of the College conducts campus cleaning activities through a series of programmes. A dry day is observed on some selected days for ensuring the participation of the entire student community in undertaking waste reduction and cleaning activities. The conduct of various functions and programmes in the campus is done in accordance with the general consensus among the faculty by usage of steel cups and containers, cloth banners and bags as an alternative to plastic. This helps in reducing plastic waste to a large extent. Incinerators are used at several places for the disposal of sanitary pads. The Heads of Departments are given directions for regular repair maintenance of electronic equipment so as to reduce e - waste to a minimum.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds	E. None of the above

Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded

Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college conducts a variety of programmes for providing an totally inclusive academic environment. The Tamil Department organizes the celebration of festivals like Pongal in the Campus and all student partake in such activities. The Arts club of the college also takes necessary steps for the conduct of various cultural programmes and ensures that steps are taken to bring various eminent cultural and literary figures to the campus. The Kerala Piravi day is celebrated annually under the Department of Malayalam. Festivals like Onam, Christmas and Eid are celebrated. The activities of the Women's cell and the Jeevani counselling cell imparts a sense of inclusion and confidence to students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

Any other relevant information	No File Uploaded
7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	
<p>The College takes utmost care in ensuring that the awareness of basic constitutional rights and duties are inculcated among the teaching staff and students. The academic activities of the Institute are in tune with this aim and the syllabi of several courses include sections pertaining to the Indian Constitution. Students are admitted to the Institute in strict adherence to the reservation policies. There is an Electoral Literacy Club in the College which conducts various activities for instilling a sense of duty and honour to the Constitution among the students. The National Constitution Day is observed every year and students as well as staff undertake pledge to keep up the spirit of the Constitution. Steps are taken each year to enlist new students to the voters list and the Union elections are conducted to create an awareness about the Election process among the students. The College Union Election is conducted in the same manner as any ordinary election, with the appointment of a Returning Officer among the Staff, filing of nomination, campaigning and voting as well as counting. Important National days like Republic day and independence day are celebrated with due regard to the fundamental principles laid down by the Constitution.</p>	
File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil
<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on Code of Conduct are organized.</p>	E. None of the above
File Description	Documents

Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates all days of National importance such as Republic day, Independence day and Constitution day with utmost respect to the sovereignty and spirit of nationalism. The NCC and NSS units conduct several programmes in connection with such celebrations. The Flag hoisting ceremony is conducted on Republic day and Independence day by the Principal in the presence of teachers, students, NCC and NSS volunteers and members from the PTA. Sweets are distributed among the faculty and the students and various programmes including campus cleaning and visits to nearby Hospitals and Palliative Care units are conducted by the Students. The Gandhi Jayanthi day is also celebrated with various activities conducted with a view of being beneficial to the society at large. Days of special importance like the International women's day, National Teachers day and such are celebrated. Days of special nature such as World Environmental day, World Human Rights day and World Population day are also celebrated. The International Yoga day is celebrated and these celebrations start with a combined Yoga practice by all members of the NCC and NSS units early in the morning. Days of specific importance such as World Ozone day, World Cancer day and National Science day are celebrated with various programmes conducted by concerned Departments such as the Department of Chemistry and the Department of Botany. The National Constitution day is celebrated with programmes conducted by the Electoral Literacy Club.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Blood donation: with the help of NSS and NCC units, blood donation camps are conducted regularly. 2. Interdisciplinary

initiative: An open forum of Teachers for discussion on interdisciplinary topics and sharing of ideas
3. Counselling: Availability of a professional Counsellor within the Campus for the benefit of Students

File Description	Documents
Best practices in the Institutional website	https://chitturcollege.ac.in/best-practices-2/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto inscribed in the logo of the College is - "The Path followed by Great people is the Right Path". The vision of the College is to provide the students with a nurturing environment to the acquisition of knowledge and outlook that would enable them to tread the path trodden by great people. The mission of the College is to provide access to higher education to the youth, especially to the socially and financially backward categories, in the rural agrarian environment of the College; to provide wholesome education to all students in various areas of knowledge; to impart value based education among the students. Many students are coming from economically backward situations and are first generation learners. They are given career and placement counselling and introduced to the usage of modern technology including the internet and computer resources.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Efforts are to be continued for starting more Post Graduate Courses in the Institution. Steps are to be taken to provide more resources and facilities for creating a research environment in the campus and to inculcate more research work among the faculty. More efforts are to be put in for initiatives such as Green audit and Energy audit. An important goal is to develop the campus into a more inclusive one and to provide more resources to the differently enabled. Further steps are required for providing career orientation programmes to the students to conduct more campus recruitment drives.